



Enrolment Application: Kindergarten – Year 12

Please attach with Enrolment Application:

- Recent small headshot photo of your child Copy of birth certificate for your child
 Two most recent school reports Any other educationally relevant reports

STUDENT:

Surname: _____

Given Names: _____ Preferred Name: _____

Date of Birth: / / Male Female (Please tick)

Proposed Class of Entry: _____ Proposed Term: _____ Proposed Year: _____

FAMILY DATA: Contact details for both parents/guardians are required.

In the case of shared parenting please provide details of parenting arrangements.

PARENT 1 / GUARDIAN 1	PARENT 2 / GUARDIAN 2
Name:	
Given Names:	
Preferred Name:	
Title (Mr / Mrs / Ms/ Dr):	
Address:	
Suburb:	
Postcode:	
Email Address:	
Telephone (home):	
(work):	
(mob):	
Occupation :	
Employer:	
Glenaeon Alumni: Yes <input type="checkbox"/> No <input type="checkbox"/> Graduating year _____	Yes <input type="checkbox"/> No <input type="checkbox"/> Graduating year _____

Please indicate who should receive general school correspondence including information about events and the school newsletter?	PARENT 1 <input type="checkbox"/> PARENT 2 <input type="checkbox"/> OR BOTH <input type="checkbox"/>
Please indicate who should receive child specific correspondence and text messages	PARENT 1 <input type="checkbox"/> PARENT 2 <input type="checkbox"/> OR BOTH <input type="checkbox"/>

OFFICE USE ONLY

App Received	Letter & Receipt	Offer Date	Offer Due Date
Fee Received	Denbigh	Fee Received	Letter & Receipt



AGREEMENT

I/We agree to the conditions of enrolment outlined in this form; in the school prospectus; and in the school fees schedule. I/We agree to contact with and the release of records from my/our child's previous school.

Signature of both Parents/Guardians required:

	PARENT 1/GUARDIAN 1	PARENT 2/GUARDIAN 2
Signature:		
Date:		

TO BE COMPLETED BY PARENT/GUARDIAN

1. How did you hear about Glenaeon? (Please provide details)

2. Why did you choose Glenaeon?

3. Previous school(s) your child has attended:

Present Class:

4. Previous Steiner playgroup/preschool your child has attended:

5. Siblings:

Name:

Age:

School:

Name:

Age:

School:

Name:

Age:

School:

6. Does your child have any extra learning needs or is he/she receiving learning support?

7. Please describe the essential qualities of your child including his/her strengths and weaknesses:

8. Parental/Marital status:

9. Student resides with: Both Parents Parent 1 Parent 2 Shared Residential



Glenaeon Rudolf Steiner School

Unfolding Individual Journeys

10. Are there any court orders affecting custody or access to the child? No Yes (please attach)

11. Is your child an Australian Citizen? Yes No

If No, please provide copy of Visa or Passport showing permanent residency

STUDENT

Country of birth: _____

Does the student speak a language other than English at home? No Yes _____

Is your child of Aboriginal or Torres Strait Islander origin?

No Yes, Aboriginal Yes, Torres Strait Islander Yes, Both

PARENTS/GUARDIANS: Details of both parents/guardians are required.

PLEASE NOTE: The following data collection is a directive of the Australian Government. Please ensure all fields are completed to facilitate enrolment.

PARENT 1/GUARDIAN 1	PARENT 2/GUARDIAN 2
Country of Birth: _____	_____
Nationality: _____	_____
Do you speak a language other than English as your first language? No: <input type="checkbox"/> Yes: <input type="checkbox"/> _____	No: <input type="checkbox"/> Yes: <input type="checkbox"/> _____
Highest school year completed: _____	_____
Highest qualification completed: (Bachelor Degree, Adv Diploma/Diploma, Cert 1-4, No non-school qualification)	_____

APPLICATION FEE: \$330

Please indicate method of payment

Cash <input type="checkbox"/>	Cheque <input type="checkbox"/>	Direct transfer: <input type="checkbox"/>	NAB Bank A/C Name: Glenaeon Rudolf Steiner School Ltd. BSB: 082 057 A/C: 18 943 6026 Swift Code: NATAAU 3303M Please ensure your child's name is in the narrative
<input type="checkbox"/> Credit Card	Visa & MasterCard incur a 1% surcharge		

CARDHOLDER NAME: _____ CARD TYPE: Visa M/C

CARD NUMBER:

EXPIRY DATE: / CVV: AMOUNT: \$ _____

CARDHOLDER'S SIGNATURE: _____



ENROLMENT PROCEDURE

All families that make an enquiry are provided with information regarding the school and invited to attend a tour. **All families must attend a tour as part of the enrolment procedure.** Tours afford an opportunity to see the school in action and ask any questions that you may have.

After completing this form and lodging it with a non-refundable application fee of \$330 you will be included on the Class Waiting List. When a place becomes available in the class, an interview will be arranged at a mutually convenient time for you and your child. This interview is important for you, your child and Glenaeon and provides an opportunity for us to meet, discuss the school and the particular class culture, operations and expectations. It is a further opportunity for you to ask any questions you may have.

If a place is offered to your child, an Enrolment Fee of \$1950 must be paid and the Acceptance of Offer and Enrolment Forms need to be signed and returned by the date specified in the Letter of Offer. If a place is not offered, you will be notified by mail.

The information you provide on this form is confidential and will be carefully recorded and used in future to maintain contact with you. It is important that we are informed of any academic or behavioural issues including any special needs the student has, including medical or mental health issues, physical or intellectual conditions or disabilities. Please attach any relevant documentation, such as reports from health professionals or other consultants. If this section is left blank we will assume the student has no special needs. Failure to provide this information accurately and fully may delay the enrolment process or prevent an offer of a place being made.

Glenaeon is non-selective, however we do administer a pre-entry assessment to judge your child's skills in comparison with the class s/he is applying to enter. We also require copies of your child's last two school reports and any other recent assessments, including those related to special needs. Glenaeon has a practice of providing an equal number of places for boys and girls and wherever possible attempts to ensure gender balance in each class. Glenaeon is open to all students regardless of cultural, socio-economic or religious background.

Priority is given to children currently attending Glenaeon Rudolf Steiner Preschool, siblings of students already enrolled at Glenaeon, the children of Alumni and to those currently attending other Steiner Waldorf schools. All students are expected to demonstrate a willingness and ability to support the ethos of Glenaeon, to apply themselves academically and participate fully in school life. Parents and guardians are also expected to become involved in the community life of the school and commit to understand the Steiner Waldorf educational philosophy.

All enrolment procedures and practices comply with the various state and federal anti-discrimination laws.

In assessing applications for enrolment, each prospective student's educational needs are considered and where necessary, further information is sought in consultation with parents/guardians and other relevant parties.

Date of application, gender, sibling status, readiness for school, academic progress and co-curricular involvement are all factors (as appropriate) that are taken into account as are the needs of the children already enrolled in a particular class.

TERMS AND CONDITIONS

- 1. A non-refundable Application Fee of \$330 per child is payable at the time this form is lodged**
2. A separate Application Form must be completed for each child seeking entry.
3. Places are offered to prospective students only after an interview by school officers.
4. Fees are due and payable on the first day of each term.
Accounts will be sent by email beforehand.
5. A non-refundable Enrolment Fee of \$1950 is payable upon acceptance and before a student commences at Glenaeon Rudolf Steiner School.
6. One full term's written notice of the withdrawal of a student from the school is required, otherwise the term's fees will be charged in lieu of notice.

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